

## **THE TAPPI HERMAN L. JOACHIM DISTINGUISHED SERVICE AWARD**

The official name is the "TAPPI Herman L. Joachim Distinguished Service Award." The recipient receives a cash award of 5% of the fair market value of the Herman L. Joachim Award Fund, a lapel pin, and a suitable plaque bearing the individual's name, and an honorary life membership in the Association. The recipient, if not already a TAPPI Fellow, is also automatically designated a TAPPI Fellow.

### **Purpose**

The TAPPI Herman L. Joachim Distinguished Service Award was established to recognize an individual for voluntary leadership and service, which have significantly and demonstrably contributed to the advancement of the Association. The Board of Directors may, by a vote of two-thirds of the member's present, award the TAPPI Herman L. Joachim Distinguished Service Award to an individual who has performed outstanding service to the Association, including its councils, committees, divisions, sections, chapters, and programs.

### **History**

The TAPPI Herman L. Joachim Distinguished Service Award was awarded for the first time in 1983 to Harris O. Ware.

### **Frequency**

The TAPPI Herman L. Joachim Distinguished Service Award is granted to not more than one recipient per year.

### **Nominee's Qualifications**

The nominee must be an individual whose leadership and service have significantly and demonstrably contributed to the advancement of the Association. Such service may have been rendered through direct participation in Association activities or by action independent of any affiliation with the Association or the Association's programs. The contribution of this individual may be a single act or an accrument of longtime efforts. Current members of the Board of Directors and Board Nominating/Honors Committee are ineligible for nomination. Staff members are also ineligible

The nominee's contributions should be apparent in specific improvements made in the Association's internal or external operations. Progress and improvements may be evident in such areas as:

- ◆ Direct services to members and industry, e.g., publications, conferences, training seminars, home study courses, committee and Local Section activities, or test methods.
- ◆ Number and involvement of members
- ◆ Organizational structure of the Association
- ◆ Management of the Association
- ◆ Finances of the Association
- ◆ Public image of the Association, e.g., communication with members and potential members, general public, industry, government, or academe in the United States and internationally.

## **Nominating Procedures**

Nomination of a candidate for the TAPPI Herman L. Joachim Distinguished Service Award requires only one sponsor. Current members of the Board Nominating/Honors Committee of the Board of Directors may not sponsor a nomination. Solicitation is made in **Solutions!** Magazine and the TAPPI website. Such nominations should be on a TAPPI Herman L. Joachim Distinguished Service Award Nomination form, which appears in this manual. This form requests information on the nominee's contributions to the improvement of the Association and the areas in which these contributions have been made. The form also seeks background information on the nominee. If additional forms are needed, they may be obtained from TAPPI headquarters.

The Board of Directors has stipulated that the multiple nomination of any candidate by several TAPPI groups or individuals should be strongly discouraged, since only one nomination per candidate is needed to assure its receiving full and careful consideration. It is not necessary to renominate each year, as the Board Nominating/Honors Committee carries forward the names of those not selected. After five years, however, the nomination must be reactivated and brought up to date, or it will be dropped.

### **Deadline**

The Board Nominating/Honors Committee must receive the completed nomination forms no later than **August 1** of the year in which they are to be considered. Nominations received after August 1 will not be considered until the following year. Nomination forms should be forwarded to the following:

TAPPI  
C/O Board Nominating/Honors Committee  
15 Technology Parkway South  
Atlanta, Georgia 30092 USA

### **Selection**

The TAPPI Board Nominating/Honors Committee considers the valid nominations, and its recommendation is then submitted to the Board of Directors to be acted upon a regular or special meeting. Decision by the Board is made by secret ballot, and approval by two-thirds of the members present is required.

### **Announcement**

The recipient of the TAPPI Herman L. Joachim Distinguished Service Award is notified as soon as possible, and public announcement is then made of the choice. Sponsors of candidates not chosen will be notified by staff of the need to resubmit the nominations after five years.

### **Presentation**

Presentation of the TAPPI Herman L. Joachim Distinguished Service Award is made at the Awards Ceremony at the Annual Meeting.

If the recipient is unable, for reasons of health or other extenuating circumstances to attend the presentation ceremony, he or she may designate a surrogate to accept the Herman L. Joachim Distinguished Service Award on his or her behalf.

## Contribution and Service Data

Biographical data, lists, and tabulations are not adequate for accurate evaluation by the Board Nominating/Honors Committee. Sponsors should interpret the significance of the biographical data to justify the nomination.

What specific and lasting contributions qualify the nominee for the TAPPI Herman L. Joachim Distinguished Service Award?

For example . . .

- ◆ Specifically, how were these contributions accomplished?
- ◆ In what areas of the Association has the nominee made definite contributions?
- ◆ What specific contributions to direct services to members and industry has the nominee made? For example, publications, conferences, training seminars, home study courses, committee and Local Section activities, or test methods.
- ◆ Have the contributions of the nominee favorably affected the number and involvement of members? How?
- ◆ Has the organizational structure of the Association been improved by the achievements of the nominee? How?
- ◆ Has the nominee made definite contributions to the management of the Association? What are they?
- ◆ Have the contributions of the nominee demonstrably improved the Association's finances? How?
- ◆ Have the contributions of the nominee improved the public image of the Association, for example, through communication with members and potential members, general public, industry, government, or academe in the United States and other countries? Please explain.