**2022 Introduction to Pulp and Paper Technology Course**

**TAPPI Course Cost/Benefit Analysis Worksheet**

 **Expenses**

|  |  |
| --- | --- |
|  | **Expenses** |
| **Registration Rates**<https://www.tappi.org/ipp#REGISTRATIONRATES-tab>  | **$** |
| **Flight** | **$** |
| **Hotel Accommodations**<https://www.tappi.org/ipp#HOTELTRAVEL-tab>  | **$** |
| **Transportation: To and From Airport** | **$** |
| **Other Ground Transportation (Bus, Train, etc.)** | **$** |
| **Mileage Reimbursement** | **$** |
| **Parking Reimbursement** | **$** |
| **Food Per Diem** [Suggestions below][Breakfast: $9-$12; Lunch $13-18; Dinner = $29-$36; Snacks/Coffee = $5]*Many TAPPI courses offer light breakfast, snacks or receptions.* | **$** |
| **Total Cost Associated with Attending the Course** | **$** |

**Benefit Analysis**

|  |  |  |
| --- | --- | --- |
| **Learning Outcomes** | **Potential Change from Applying Learning Outcomes** | **Estimated Value to the Company** |
| * Demonstrate overview knowledge of mill operations, products, process variables, equipment and terminology.
 |  | **$** |
| Describe examples of how one part of the mill affects another. |  | **$** |
| Explain the importance of thinking on a mill-wide basis. |  | **$** |
| Discuss how the pulp and paper processes affect product properties and quality. |  | **$** |
| **Total Benefit Value or Savings Associated with Attending the Course** | **$** |