**TAPPI Course Cost/Benefit Analysis Worksheet**

 **Expenses**

|  |  |
| --- | --- |
|  | **Expenses** |
| **Registration Fees**<https://www.tappi.org/kros#REGISTRATIONRATES-tab>  | **$** |
| **Flight** | **$** |
| **Hotel Accommodations**<https://www.tappi.org/kros#HOTELTRAVEL-tab>  | **$** |
| **Transportation: To and From Airport** | **$** |
| **Other Ground Transportation (Bus, Train, etc.)** | **$** |
| **Mileage Reimbursement** | **$** |
| **Parking Reimbursement** | **$** |
| **Food Per Diem** [Suggestions below][Breakfast: $10-$20; Lunch $15-25; Dinner = $30-$40; Snacks/Coffee = $5]*Many TAPPI courses offer light breakfast, snacks or receptions.* | **$** |
| **Total Cost Associated with Attending the Course** | **$** |

**Benefit Analysis**

|  |  |  |
| --- | --- | --- |
| **Learning Outcomes** | **Potential Change from Applying Learning Outcomes** | **Estimated Value to the Company** |
| * Describe the kraft recovery process.
 |  | **$** |
| * Describe the black liquor evaporator operation and list ways to improve it.
 |  | **$** |
| * Identify causes and solutions for recausticizing problems.
 |  | **$** |
| * Describe lime returning principles and devise a means to improve kiln performance.
 |  | **$** |
| * Identify causes and solutions for recovery boiler problems.
 |  | **$** |
| * List the main causes of corrosion in recovery boilers and ways to minimize them.
 |  |  |
| **Total Benefit Value or Savings Associated with Attending the Course** | **$** |